



## Shanghai University of Finance and Economics: 2019 Summer Program

EJP 101: Elementary Japanese Language

June 3-28 (four weeks)

**I. Instructor:** Naoko Kurokawa ([kurokawa@duke.edu](mailto:kurokawa@duke.edu)), Duke University  
Office Hours: TBA and by appointment

TA : Elena Chen ([17yc81@queensu.ca](mailto:17yc81@queensu.ca))

**II. Class Schedule:** M-F 12 :00-13 :50

**Credit:** 4

**Class Hours:** This course will have 52 class hours, including 32 lecture hours, professor 8 office hours, 8 hour TA discussion sessions, 4 hour review sessions.

**III. Teaching Materials:**

Textbook: *Genki I -An Integrated Course in Elementary Japanese (2<sup>nd</sup> edition)*, LL.1-6, The Japan Times  
Workbook: *Genki I (2<sup>nd</sup> edition)*, The Japan Times

**IV. Objectives of the Course:**

This course is intended for students with no prior knowledge of Japanese. It is designed to introduce students to the everyday language of Japan, aiming at the acquisition of the four basic skills; listening, speaking, reading and writing. Lessons will be organized around natural conversational topics, leading students from fundamental aspects of grammar to readings in simple texts. All three writing systems will be introduced: first *Hiragana*, then *Katakana*, and *Kanji* (Chinese characters).

**V. Grading & Evaluation:**

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|---|-----|
| 1. <b>Attendance and Performance</b> in class   |     |
| *Three lateness will be counted as one absence  | 30% |
| Performance includes your effort to speak in Japanese in class and active participation |     |
| 2. <b>Homework</b>  | 20% |
| 3. <b>Tests</b> (written & oral)  | 30% |
| 4. <b>Quizzes</b> (Hiragana, Katakana, Kanji, Vocabulary)                               | 20% |


Grading Scale: 90-100%=A  
80-89% =B  
70-79% =C  
60-69% =D  
below 60% = F



## VI. Course Policies

1. Homework Submission: Each homework must be submitted before class according to the due dates on the schedule. Your points will be half if you submit it after class or on the next day. No late homework will be accepted later than that. In addition to the timing of submission, the quality of your work (use of kanji/grammar/voc.) will be evaluated. When your homework is done satisfactory, you will get full points. No points will be given to incomplete homework.
2. Please try your utmost effort to attend all classes and be punctual. Make-up quizzes will not be given when you miss class or come to class late. In case there is a special circumstance that an instructor should be aware of, you are responsible for communicating with her in a timely manner.
3. In order to immerse yourself in the target language as much as possible, class will be conducted primarily in Japanese. Please try to refrain from speaking English during the class. If you have questions, you are welcome to ask them in English before or after class or during the office hours.
4. Use of any mobile device/laptop is NOT allowed in class. Please keep them in your bag during the class.
5. The following is NOT allowed in this course and considered as academic dishonesty:
  - Having your assignments checked by native/proficient Japanese speakers
  - Using translation tools (such as google), and/or copying answers from illegitimate resources

## VII. How to Study for the Course:

- This is an intensive course and a lot of materials are covered each day, so it is important that you study regularly and NOT miss any class. You will need to spend two hours outside of class each day for review and preparation. In addition to doing the assignment, you are expected to have read Grammar note of the textbook before coming to the class, according to the schedules given.
- Audio Materials: *Genki* audio materials are uploaded on Dropbox. Practice time in class is quite limited, therefore, you should practice speaking on your own with the *Genki* sound-files. Dialogue, vocabulary and Practice in each lesson are recorded and marked with . Go to the "Practice" pages in the textbook and practice the materials covered in class every day.
- For students who are familiar with Chinese characters: Since it is important to learn correct spellings and readings, you should not use kanji that has not been introduced in the course. When you are not sure if a kanji has been already introduced, put down Hiragana above the kanji to avoid deduction on your quizzes /tests.
- Memorization is essential for being a successful language learner. Memorize all the vocabulary and the dialogues in each lesson while practicing with the sound-files.